



**Minutes of the Regular Meeting of the  
Syracuse Regional Airport Authority**

**Friday, September 18, 2026**

Pursuant to the notice duly given and posted, the regular board meeting of the Syracuse Regional Airport Authority was called to order on Friday, September 18, 2026, at 11:00 a.m. in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by SRAA Board Chair Ms. JoAnne Falco.

**Members Present:**

Ms. Jo Anne Falco – Chair  
Mr. Michael Frame  
Mr. Eric Ennis (11:04 a.m.)  
Dr. Shiu-Kai Chin  
Mr. Thomas Fernandez  
Mr. Michael Lazar  
Mr. Michael Mirizio  
Mr. Nathaniel Stevens  
Dr. Donna DeSiato

**Members Absent:**

Mr. Kenneth Kinsey  
Mr. Robert Simpson

**Also Present:**

Mr. Jason Terreri (Teams)  
Mr. Jason Mehl  
Mr. Aaron Harris  
Ms. Robin Watkins  
Ms. Joanne Clancy  
Chief Justin Baum  
Mr. Benjamin Yaus  
Ms. Debi Marshall  
Mr. Michael Keeville, Regional Advisory Board (RAB)

Chair Falco started the SRAA Board meeting at 11:00 a.m.

**Roll Call**

As noted above, all SRAA Board members were present in person other than Mr. Kenneth Kinsey and Mr. Simpson.

### **Consent Agenda:**

General Counsel Yaus noted a memo put into the packet reminding the board that he is the Ethics Officer and some of the rules and regulations for the board to comply with. Chair Falco referenced minutes of the Regular Board meeting held on June 18, 2026. Chair Falco asked for any changes or comments. Hearing none, Chair Falco invited a motion to approve. A motion was made by Dr. DeSiato, seconded by Dr. Chin, and the consent agenda was unanimously approved.

**The resolution was adopted: 9 ayes, 0 nays, 0 abstain**

### **Airport Management Report:**

Communications Policy was discussed by Chair Falco and General Counsel Falco to see if there is a better or more efficient way to communicate with the board in person, via email, using the iPad, etc. in the most convenient way best for the board and if any policy changes should be considered if the communication style needs to be altered. He reminded the board that he sends a confidential legal file monthly and that we send the regular report on a monthly basis to SRAA emails. Chair Gagliano invited the board to join in the open discussion regarding communication methods and meeting timings. Executive Director Terrori added that one of the challenges is us knowing what the best preferred method is of sending emails for critical information to the board. Dr. DeSiato shared the IT challenges that she has with the iPad.

### **Executive Session**

Mr. Frame invited a motion to go into executive session to discuss matters pertaining to potential litigation. Motion was seconded by Ms. Gagliano. Motion was unanimously approved. SRAA Staff and all members remained present. Executive session began at 11:10 a.m. and ended at 11:35 a.m. No action was taken.

The draft SRAA/AAS 2027 Board and Committee meeting calendar was discussed with propositions that included new meeting calendar with less board meetings given the monthly updates that the board is now receiving from the Executive Team and the General Counsel along with adopting a meeting cadence that may be more beneficial to both the board and the SRAA/AAS to accomplish all of the goals for the next calendar year. It was decided that Ms. Clancy will send out a poll to the board members to solidify their preferences for various communication tools/methods along with preferred timing changes for board meetings if requested.

CFO Robin Watkins gave an update regarding the current financial status of the airport's operating and capital budgets, landed weights, etc. and stated that the Finance and Audit Committees met prior to this board meeting to complete a deep dive into the 2026 audit of the Syracuse Regional Airport Authority (SRAA) along with the new subsidiary, Altitude Access Solutions, Inc. (AAS).

### **New Business/Discussion:**

Audit Committee Chair, Dr. DeSiato, commended the auditors and staff for their hard work on this year's audit. She thanked the SRAA team and the auditors and mentioned the challenges with regard to late guidance and reporting being issued by the government. However, it is in the best interest to move forward with the audit as there is no known impact to this audit and if there is, a supplement could be added. This will be the first year combining the SRAA and AAS audits together and next year the AAS schedule will be separated.

## **Resolution Approving the Fiscal Year End 2026 Draft Audit of the SRAA and AAS**

CFO Watkins, and Audit Chair, Dr. DeSiato provided information regarding the SRAA and AAS Audit Committees meetings held just prior to this board meeting with the auditors. A deep dive was provided during those meetings, which resulted in the SRAA Audit Committee recommending that the board approve the draft audit provided. Having no further questions and hearing no objections, Dr. DeSiato made a motion to approve, seconded by Mr. Mirizio, and the resolution was unanimously approved.

**The resolution was adopted: 9 ayes, 0 nays, 0 abstain**

Dr. DeSiato stated that over the next year there may be some updates to segregation of duties on the internal control end of Human Resources, payroll, and finance departments.

The Authority Mission Statement and Performance Measurement goals were provided in the Teams packet, and the annual review was conducted and approved by all members.

## **Resolution Approving Enterprise Risk Policy for the SRAA**

General Counsel Ben Yaus explained the need for this policy stating guidance and escalation processes regarding risk information. Director Terreri noted that the management power point report is in the teams folder with project updates and welcomed feedback on the monthly report. Having no further questions and hearing no objections, Dr. DeSiato made a motion to approve, seconded by Mr. Ennis, and the resolution was unanimously approved.

**The resolution was adopted: 9 ayes, 0 nays, 0 abstain**

## **Resolution Approving Social Media Policy for the SRAA**

General Counsel Ben Yaus explained the need for this policy. After discussion, it was determined that Counsel Ben Yaus would alter the policy document to reserve the right to shut off comments, if appropriate. Counsel Yaus will update the document to include this language and recirculate the document to the board. Having no further questions and hearing no objections, Dr. DeSiato made a motion to approve, seconded by Mr. Ennis, and the resolution was unanimously approved with those changes.

**The resolution was adopted: 9 ayes, 0 nays, 0 abstain**

CFO Watkins mentioned that some policy changes will be made regarding cyber security and a few other policy updates will be brought to the December board.

Continued funding needs were discussed and hopefully after budget votes later in the fall, there may be funding made available to SYR.

## **Committee Reports**

Ms. Clancy noted that the materials are in the Board's Team's link and the most recent Committee meeting minutes were attached to the packet (Finance); there were no other committee reports. Dr. Chin summarized that there is 364 days of cash on hand and that the budget otherwise is going as expected

other than some extraordinary repairs which seem to have been mitigated quickly. He congratulated the team on their excellent work.

### **Adjournment**

Having no other topics for discussion, a motion was made by Mr. Frame and seconded by Mr. Ennis, to adjourn the meeting. The meeting was adjourned at 11:54 a.m.

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