

Governance Committee Meeting Minutes Friday, December 5, 2025

Pursuant to notice duly given and posted, the Governance Committee meeting of the Syracuse Regional Airport Authority was called to order on Friday, December 5, 2025, in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by SRAA Board Chair, JoAnne Gagliano

The meeting was called to order at 11:04 a.m. by Ms. Gagliano.

Members Present

Mr. Michael Frame, (Chair)
Ms. Jo Anne Gagliano (Ex-officio)
Mr. Michael Lazar
Mr. Thomas Fernandez
Mr. Kenneth Kinsey
Mr. Nathaniel Stevens
Mr. Damian Ulatowski

Members Absent

Also Present

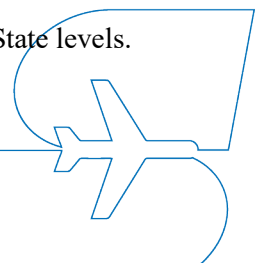
Mr. Jason Terreri
Mr. Aaron Harris
Ms. Robin Watkins
Ms. Joanne Clancy
Mr. Ben Yaus
Mr. John Clark
Ms. Lexi Hull
Ms. Kristine Carson
Chief Justin Baum
Dr Donna DeSiato

Review and approval of minutes from previous meeting:

Ms. Clancy asked if the committee reviewed the past Governance committee minutes and asked if anyone had any comments or changes. A motion was made by Ms. Gagliano and seconded by Mr. Lazar to approve the minutes of the September 12, 2025, Governance Committee meeting. Motion carried unanimously.

New Business/Discussion

Executive Director Terreri gave an update on legislative priorities for both the Federal and State levels.



Ms. Clancy noted that all materials regarding the ABO policy and statement reviews are in the teams folders and the committee was provided with a hard copy packet for all members for review.

1. Records retention policy review
2. Review of the SRAA Mission Statement
3. Review of the SRAA Mission Statement & Performance Measurements
4. Review/discussion and distribution of the SRAA Annual Statement of Financial Disclosure
5. Review of the SRAA Governance Charter
6. Review of the SRAA Bylaws
7. New SRAA Board member training discussion
8. Enabling legislative review and updates
9. SRAA Board member expirations, SRAA committee roster, Regional Advisory Board (RAB) membership and past and future schedule for the rotating seat on the SRAA Board.
10. Proposed 2026 Board and committee schedule

Ms. Clancy reviewed each policy on the agenda and in the packet with the group. The draft 2026 SRAA committee meeting schedule and meeting cadence was discussed and members were provided with a copy of the proposed schedule and in Teams folders. The group discussed appointment process and expiration dates for current board members with the 2-year rotating seat beginning to begin in 2026 with the North Syracuse School Board appointment, Mr. Michael Mirizio replacing Town of Clay member, Damian Ulatowski. When there is a new SRAA board member, the Executive Director, and the SRAA Board Chair meet with that member, they receive training, electronic materials and airport tours and are invited to this December meeting to meet everyone in advance. Ms. Clancy reminded the group to review the Draft 2026 SRAA Committee schedule and advise if there are any conflicts before the SRAA Board resolution vote. Executive Director Terreri asked for feedback or questions, having answered all questions and no suggested changes to the policy and statements, the group approved all the ABO required materials to be moved to the consent agenda for the next board meeting on September 19, 2025.

Executive Session

No Executive session was held.

Adjournment

Having no executive session or other topics brought to the committee, a motion was made by Mr. Lazar to adjourn the meeting and seconded by Ms. Gagliano. The meeting was adjourned at 11:22 a.m.

