



SRAA USE ONLY

Application #

APPROVED BY:

Commercial Development _____
 Facility Maintenance _____
 Operations _____
 Planning & Development _____
 Public Safety _____
 IT _____

AIRPORT TENANT CONSTRUCTION / ALTERATION APPLICATION

Applicant to Comply With Instructions for Preparation of This Application

The Applicant shall not commence any work described herein until the Applicant has received a copy of this application that has been fully reviewed and approved by the appropriate Airport Authority staff member. By signing this application, the Applicant acknowledges that they have read and understand the Syracuse Hancock International Airport Construction and Alteration Process, the Guidelines for Tenant Construction Plans and Specifications, and all other accompanying policies, and agrees to comply with and be bound by all requirements, conditions, and procedures contained therein.

CONTACT INFORMATION

NAME OF APPLICANT (PLEASE PRINT)	NAME, ADDRESS & PHONE NO. OF PRIMARY CONTRACTOR
TITLE OF APPLICANT	
COMPANY OF APPLICANT	
ADDRESS OF APPLICANT (TO SEND NOTICE), & PHONE	NAME, ADDRESS & PHONE NO. OF ARCHITECT/ENGINEER

CONSTRUCTION / ALTERATION INFORMATION

DESCRIPTION OF WORK (CONCEPTUAL PLAN) - [NOTE: PLANS, SPECS, DRAWINGS, ETC., MUST BE SUBMITTED AND ATTACHED HERETO]		
COMPANY OF CONTRACTOR	CONTRACTOR LICENSE NO.	ESTIMATED PROJECT DURATION

SIGNATURE AND REVIEW INFORMATION

SRAA REQUIREMENTS (TO BE INITIALED BY AVIATION PROJECT OFFICER) ___ Record Drawings ___ Specifications ___ Construction Drawings ___ City/Town Permits ___ Site Plan ___ COI ___ Other (Specify)	SIGNATURE OF APPLICANT	DATE
	SIGNATURE OF AVIATION PROJECT OFFICER	DATE
	NAME OF AVIATION PROJECT OFFICER (PLEASE PRINT)	
IF APPROVED SUBJECT TO CONDITION, ATTACH CONDITIONS HERETO	COO'S ACKNOWLEDGEMENT	
APPROVED DENIED CONDITIONAL	INITIALS: _____ DATE: _____	