



**Minutes of the Regular Meeting of the
Syracuse Regional Airport Authority**

Friday, December 5, 2025

Pursuant to the notice duly given and posted, the regular board meeting of the Syracuse Regional Airport Authority was called to order on Friday, December 5, 2025, at 11:03 a.m. in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by SRAA Board Chair Ms. JoAnne Gagliano.

Members Present:

Ms. Jo Anne Gagliano – Chair
Mr. Michael Frame
Dr. Shiu-Kai Chin
Mr. Michael Lazar
Mr. Nathaniel Stevens
Mr. Damian Ulatowski
Dr. Donna DeSiato
Mr. Tom Fernandez
Mr. Robert Simpson
Mr. Kenneth Kinsey

Members Absent:

Ms. Latoya Allen

Also Present:

Mr. Jason Mehl
Mr. Aaron Harris
Ms. Robin Watkins
Ms. Joanne Clancy
Chief Baum
Chief Coffey
Ms. Katie Tiisler
Mr. Benjamin Yaus
Mr. John Clark

Chair Gagliano started the SRAA Board meeting at 11:03 a.m.

Roll Call

As noted above, all SRAA Board members were present in person other than Ms. Latoya Allen.

Consent Agenda:

Chair Gagliano referenced minutes of the Regular Board meeting held on September 19, 2025, and the updated procedure for Public Access to Records of the SRAA and asked for any changes or comments to either. Hearing no objections, Chair Gagliano invited a motion to approve. A motion was made by Mr. Frame, seconded by Mr. Lazar, and the consent agenda was unanimously approved.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

Airport Management Report:

Executive Director Terreri led the discussion regarding the new budget look ahead tracker and financials, passenger and air service trends, and recent announcements including Jet Blue announced five times per week to Fort Lauderdale with an A320 beginning in March, and the four times per week Allegiant announcement for Ft Lauderdale as well for their seasonal flights. Breeze also just announced three times per week into Raleigh beginning in May. CFO Watkins reviewed the financials, landed weights and project expenses and status. All questions were answered. Executive Director Terreri reviewed a new excel model showing seats in market, schedules into the summer, track each airline's plans, past performance and other factors which give a better level of confidence in predicted SRAA budget numbers now and into the future. Dr. Chin asked questions regarding the model being used for passenger and budget trends and Executive Director Terreri answered all questions and noted that he has been reaching out to all large local companies regarding their route needs. Growth continues to be in the legacy carrier space. Dr. DeSiato inquired about the marketing that is done for SYR non-stop flights, a discussion ensued regarding various marketing campaigns by destination and additionally, this information is located on the SYR website. SYRs catchment area draw continues to grow. Dr. DeSiato stated that people have been telling her about the noticeable improvements at SYR and were very complimentary regarding the cleanliness and amenities. For the next board meeting, a tour of the baggage system will be included for board members. Dr. Chin asked about the garage testing report and CFO Watkins stated that the report is not yet finalized.

New Business/Discussion:

Resolution Approving the 2026 SRAA Board and Committee Calendar

Ms. Clancy stated that any subsidiary meetings that may be added to the calendar in 2026 will happen on the same dates and time frames. Chair Gagliano invited a motion to approve the resolution. A motion was made by Mr. Frame, seconded by Dr. DeSiato, the resolution was unanimously approved.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

Resolution approving acceptance of funds and entering into agreement for New York State Aviation Capital Grant Program for construction of a snow control center and rehabilitation of the south deicing pad

Chair Gagliano invited a motion to approve the resolution. A motion was made by Mr. Lazar, seconded by Dr. Chin, the resolution was unanimously approved.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

Resolution Amending Title and Establishing Standard Workday for the position of Project Control Analyst

Human Resources Director Marshall explained the need for this position which is an amendment of title. Chair Gagliano invited a motion to approve the resolution. A motion was made by Dr. DeSiato, seconded by Mr. Stevens, the resolution was unanimously approved.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

Executive Session

Chair Gagliano invited a motion to go into executive session to discuss matters pertaining to the proposed acquisition of real property and collective bargaining discussions. A motion was made by Mr. Frame, seconded by Mr. Lazar. Motion was unanimously approved. Executive session began at 11:42 a.m. and ended at 12:07 a.m. No action was taken.

Resolution authorizing the acquisition of real property from public corporations

Chair Gagliano invited a motion to approve the resolution. A motion was made by Mr. Stevens, seconded by Mr. Simpson, the resolution was unanimously approved.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

Resolution authorizing collective bargaining agreement between SRAA and central and northern NY building trades council and signatory local unions

Chair Gagliano invited a motion to approve the resolution. A motion was made by Mr. Stevens, seconded by Mr. Simpson, the resolution was unanimously approved.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

Committee Reports

The most recent Committee meeting minutes were attached to the packet and there were no other committee reports.

Chair Gagliano introduced new board member from North Syracuse, Michael Mirizio, beginning his two-year term for the rotating SRAA Board seat.

Adjournment

Having no other topics for discussion, a motion was made by Mr. Stevens and seconded by Mr. Lazar, to adjourn the meeting. The meeting was adjourned at 12:08 p.m.