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## **Human Resources Committee Meeting Minutes**

**Friday, September 12, 2025**

Pursuant to the notice duly given and posted, the Human Resources Committee meeting of the Syracuse Regional Airport Authority was called to order on Friday, September 12, 2025, in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport.

The meeting was called to order at 10:02 a.m. by Chair Michael Lazar.

### **In Attendance:**

Mr. Michael Lazar – Chair  
Ms. Jo Anne Gagliano (Ex-officio)  
Dr. Shiu-Kai Chin  
Mr. Thomas Fernandez  
Mr. Damian Ulatowski

### **Absent:**

Mr. Nathaniel Stevens  
Ms. Latoya Allen

### **Other attendees:**

Mr. Jason Terreri  
Ms. Robin Watkins  
Ms. Joanne Clancy  
Mr. Jason Mehl  
Ms. Kristine Carson  
Ms. Katie Tiisler  
Ms. Lexi Hull

### **Roll Call**

As noted above, all members were present other than Mr. Nathaniel Stevens and Ms. Latoya Allen.

### **Approval of Minutes from Previous Meeting**

Human Resources committee chair Mike Lazar welcomed the group. As there were no further comments regarding the HR Committee minutes from the June 12, 2025 meeting, Ms. Gagliano made a motion to approve, and Dr. Chin seconded. Vote was carried unopposed.

### **Executive Session:**

Mr. Lazar invited a motion to go into executive session to discuss matters pertaining to: (1) the employment history and job performance of a particular person; and (2) collective bargaining negotiations. Ms. Gagliano approved the motion and Dr. Chin seconded; vote was carried unopposed. Executive session began at 10:03a.m. and ended at 10:35a.m. no action was taken.

### **New Business/Discussion:**

### **Management Report:**

Executive Director Terreri gave an update regarding the status of the New York State Civil Service discussions. The submission is with the Governor's office awaiting approval. Most of the current positions were approved through the HELP program. Civil service wrote the language to exempt all titles for the airport other than the SRAA Police Department. There continues to be issues regarding retired officers and waivers that will not be addressed through this legislation.

CFO Watkins stated that a health care RFP was sent out with no submittals. Conversations continue with provider, OCEBA, to include more physicians that are in-network for SRAA employees. Ms. Lexi Hull is on the board with OCEBA and provided an update that included no new bid information was included to further our provider network, but that standards are being put in place and rate increases should be minimal.

Executive Director Terreri stated that in Ms. Marshall's absence, the Management report will be pushed to the next Human Resources committee meeting.

### **New Business/Discussion**

Mr. Lazar invited a motion to move to approve the positions at the next SRAA Board meeting for Aviation Program Manager – Technical (SRAA) and IT Supervisor (Standard Work Day 7.25 hours). Ms. Gagliano made the motion, and it was seconded by Mr. Ulatowski, motion carried unanimously.

### **Adjournment:**

A motion to adjourn was made by Ms. Gagliano and seconded by Mr. Ulatowski, the meeting adjourned at 10:41 a.m.