

Registration Instructions

Important Notes

Payment must be made via credit, debit, or FSA card. Autopay is required. Cash and checks are not accepted.

A \$25 fee will be applied for each late payment. Late payments will result in account deactivation. No refunds or credits will be given for parking charges paid while your prox card is deactivated due to non-payment.

After 3 late payment deactivations your account will be permanently disabled, and you will be restricted to parking in the Employee Parking Lot.

Account Registration URL: <https://parking.syrairport.org/iPCP/user/registration>

1) You must register for an account.

Required fields are in red below. **Important:** You must select your employer using the “Tenant” dropdown list, highlighted in yellow. If you do not complete this step, your registration will be invalid, and your account will be deleted. You will be directed to start the registration process over from the beginning.

Important! You must select your employer from the Tenant list.

First name *	Last name *	Tenant *	Username *
<input type="text"/>	<input type="text"/>	<input type="text" value="Customer"/>	<input type="text"/>
Email Address *	Email Confirmation *	Password	Password (repetition) *
<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="password"/>
Gender	Title	Language	
<input type="text" value="Other"/>	<input type="text"/>	<input type="text" value="English (United States)"/>	
Security Question	Security Answer		
<input type="text"/>	<input type="text"/>		
Street	Street Additional		
<input type="text"/>	<input type="text"/>		
Post-office Box	State		
<input type="text"/>	<input type="text"/>		
Country	ZIP	City	
<input type="text" value="United States"/>	<input type="text"/>	<input type="text"/>	
Phone *	Mobile		
<input type="text"/>	<input type="text"/>		
Fax	Website		
<input type="text"/>	<input type="text"/>		

ⓘ You need to activate your account after entering your personal information. You will receive a separate email for this purpose.

[← Back](#) [Register →](#)

2) Click “Find Parking” to display your available monthly parking options.

Please enter entry and exit dates and time:

① Activation link was sent to krosnickis@syrairport.org.

Available from *

< Aug 2025 >

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8/25/2025

Location

Syracuse Hancock International Airport

Parking Area

«All»

Create contract with limited end date

Find parking

3) Select your start date and review your parking options.

Please note that Economy Parking is only accessible to Flight Crew (Pilots and Flight Attendants). If you select Economy Parking and are not Flight Crew, your application will be rejected.

Important: Your billing for the first month will be prorated based on the number of days you use the service. For example, if you start on September 10th, you'll only be charged for the days from September 10th to September 30th. The cost for each day is calculated automatically by the system by dividing the monthly rate (\$85, for example) by the number of days in September (30 days).

Please select your preferred product:


Starts on
08/25/2025

12:00 AM

Parking Area
Syracuse Hancock Int ...

Vouchers
Voucher Code

Sort By
«Select»




Economy Lot,
Economy Lot Flight Crew \$55 (NEW)
Economy Lot Monthly \$55 for Flight Crew
Starts on: Aug 25, 2025 12:00 AM

This rate is using a backoffice verification process to determine availability. If you add other products to the shopping cart they will only become valid once the verification process has finished. If you want to receive them immediately buy them in a separate process.

\$ 55.00
(Monthly)

Book now



Garage,
Garage Non-SRAA Employees (\$85)
Garage Monthly \$85 for Non-SRAA (Tenant) Employees
Starts on: Aug 25, 2025 12:00 AM

This rate is using a backoffice verification process to determine availability. If you add other products to the shopping cart they will only become valid once the verification process has finished. If you want to receive them immediately buy them in a separate process.

\$ 85.00
(Monthly)

Book now

- 4) Enter your License Plate information by clicking “New” and then click Continue

Select your preferred Drive-In Identification


Starts on
Aug 25, 2025

Parking Area
Garage

Product
Garage Non-SRAA Empl ...

Vouchers
\$ 85.00

To use another Drive-In-Id for entry, please select the desired Drive-In-Id here.

 **8 KW 716**
License Plate

+ New


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Continue >

- 5) Review your information and then select your payment method.

Important: Only select “Employer Paid” if you are certain that your Manager will provide their company credit card to pay for your parking each month. Your Manager will be contacted for their credit card information. If they indicate that they are not paying for your parking, **your application will be rejected and subject to a \$25 re-processing fee.**

If you are paying for your own parking, select the Credit Card option and then click Checkout. You will be prompted to enter your credit card details on the next screen.

Description	Subtotal
 Parking contract, From Aug 25, 2025 12:00 AM Syracuse Hancock International Airport/ Garage -> Garage Non-SRAA Employees (\$85)	\$ 85.00 / Monthly
Net amount (due now)	\$ 0.00
Total Amount (Due now)	\$ 0.00




Address
Ground Transportation and Parking Manager Steve Krosnicki
1000 Col. Eileen Collins Blvd
13212 Syracuse, New York, United States


Select Address

Bank account has a different address

Delivery address is different than this address

Please select your payment method:

☒  **Credit Card**
Parking Charge Paid by Employee

☐  **Employer Paid**
Parking Charge Paid by Employer

Continue Shopping

Checkout >

After completing the Checkout process, your account will be submitted to the SRAA Parking team for review and approval. Once approved, you will receive an automated email informing you that your application has been approved. After receiving that email, you may proceed to the Parking Office to pick up your new prox card.

Important: You must bring a valid Employee ID or SIDA Badge to pick up your prox card, to verify eligibility for the discounted employee monthly parking rate. If you have an existing monthly parking account with SP+, you must also bring your old prox card with you to be turned in to SP+.

If you have questions or need further assistance, please contact:

Steve Krosnicki, CPP, C.M.

Ground Transportation and Parking Manager

krosnickis@syrairport.org