



**Minutes of the Regular Meeting of the  
Syracuse Regional Airport Authority**

**Friday, May30, 2025**

Pursuant to the notice duly given and posted, the regular board meeting of the Syracuse Regional Airport Authority was called to order on Friday, May 30, 2025, at 11:03 a.m.in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by SRAA Board Chair Ms. JoAnne Gagliano.

**Members Present:**

Ms. Jo Anne Gagliano – Chair  
Mr. Michael Frame  
Mr. Tom Fernandez  
Ms. Latoya Allen - Teams  
Dr. Shiu-Kai Chin  
Dr. Donna DeSiato  
Mr. Michael Lazar  
Mr. Robert Simpson  
Mr. Nathaniel Stevens  
Mr. Damian Ulatowski

**Members Absent:**

Mr. Kenneth Kinsey

**Also Present:**

Mr. Jason Terreri  
Mr. Jason Mehl  
Mr. Aaron Harris  
Ms. Robin Watkins  
Ms. Joanne Clancy  
Ms. Debi Marshall  
SRAA Ops/Maintenance Team

Chair Gagliano started the SRAA Board meeting at 11:03 a.m.

**Roll Call**

As noted above all SRAA Board members were present in person other than Mr. Kinsey.

**Consent Agenda:**

Chair Gagliano referenced the April 11, 2025, meeting minutes on the consent agenda and asked for any changes or comments. Having no objections or comments regarding the minutes, Chair Gagliano invited a motion. A motion was made by Mr. Frame, seconded by Mr. Ulatowski, and the consent agenda was unanimously approved.

**The resolution was adopted: 11 ayes, 0 nays, 0 abstain**

## **Airport Management Report:**

Director Terreri welcomed the group and stated that an in-depth review of the budget had been taken place at the Finance Committee meeting. He introduced the Operations and Maintenance Teams and congratulated them on winning the Balchen Post award and the No significant findings designation for the Part 139 inspection. This past winter was incredibly challenging with the amount of snowfall, ice storms and weather events and everyone thanked them for their efforts. The 20-year vision Master Plan Airport Layout Plan (ALP) for the SYR airport, landside, terminal, cargo development and needed improvements for the future needs of the airport. The Jet Blue and United partnership was formally announced yesterday, which is an integration of the two loyalty point plans, status, and the other phases of the program including shared access to airport gates with a potential for merger for the two airlines. The airlines will be promoting this partnership. Director Terreri reviewed airline metrics with the group and future expectations regarding flight frequencies, additions, and reductions along with seat availability in air service development trends in various markets and regions.

CFO Watkins reviewed metrics for April and a high-level review of the current budget planning for the 2025-2025 FY. A discussion regarding a SRAA subsidiary that would manage the administrative functions of the parking operation instead of paying the management fee to the current provider. By bringing this function under a SRAA subsidiary when the current contract ends, there will not only be moderate cost savings for the authority but will also enable better control of customer experience. Project updates and challenges were discussed, and it was suggested that at the next board meeting on June 20<sup>th</sup>, a tour of the baggage area behind the scenes will be provided for the board members to see the challenges first-hand as we plan for baggage handling upgrades. CFO Watkins updated the board regarding the ongoing Airline Use and Lease Agreement (AULA) discussions for the new contract that will be implemented soon. Mr. Simpson suggested that a slide be added to the deck of presentations with elected officials to include all the areas that we can show revenue prudence, savings, and efficiencies to show that the SRAA has done everything it can to be budget conscious. CFO Watkins reminded the board that all project improvements on property assets are currently still transferred to the City of Syracuse books, not the SRAA, which affects the ability to show assets for bonding purposes. Cash on hand has gone down to 423 days due to project needs. CFO Watkins requested that any questions or concerns regarding the budget be brought to her as soon as possible before the June 20<sup>th</sup> board meeting.

## **Executive Session**

No executive session was held.

## **Committee Reports**

There were no new committee minutes or comments from committee chairs other than the next scheduled meeting date reminders.

## **Adjournment**

Having no other topics for discussion, a motion was made by Dr. DeSiato and seconded by Ms. Gagliano, to adjourn the meeting. The meeting was adjourned at 11:45 a.m.