



**Minutes of the Regular Meeting of the
Syracuse Regional Airport Authority**

Friday, January 17, 2025

Pursuant to the notice duly given and posted, the regular board meeting of the Syracuse Regional Airport Authority was called to order on Friday, January 17, 2025, at 11:02 a.m. in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by SRAA Board Chair Ms. JoAnne Gagliano.

Members Present:

Ms. Jo Anne Gagliano – Chair
Ms. Latoya Allen
Dr. Donna DeSiato – Teams
Mr. Tom Fernandez – Teams
Mr. Michael Lazar
Mr. Robert Simpson
Mr. Damian Ulatowski

Members Absent:

Mr. Michael Frame
Mr. Nathaniel Stevens
Dr. Shiu-Kai Chin
Mr. Kenneth Kinsey

Also Present:

Mr. Jason Terreri
Mr. Aaron Harris
Ms. Robin Watkins
Ms. Joanne Clancy
Chief Justin Baum
Ms. Debi Marshall
Mr. John Clark
Rob Poyer, Hancock Estabrook

Chair Gagliano started the SRAA Board meeting at 11:02 a.m.

Roll Call

As noted above all SRAA Board members were present in person or via Teams other than Mr. Frame; Mr. Stevens; Dr. Chin and Mr. Kinsey.

Consent Agenda:

Chair Gagliano referenced the December 13, 2024, meeting minutes in the consent agenda and asked for any changes or comments. Having no objections or comments regarding this resolution, Chair Gagliano invited a motion. A motion was made by Ms. Allen, seconded by Mr. Ulatowski, and the consent agenda was unanimously approved.

The resolution was adopted: 7 ayes, 0 nays, 0 abstain

Airport Updates:

Director Terreri stated that this meeting will preview the information for the SRAA Annual report prior to it being presented at the State of the Airport on January 31st. CFO Watkins discussed expenses vs. budget and how the continued airline restrictions across most airlines regarding aircraft availability has not changed which has been challenging to the budget. Enplanements for December are up and came in above budget and above last year's numbers, assisted by the loss in flights in our catchment area, with passengers coming to SYR. SYR is a high demand market and airline revenue was up with charters, concessions, and parking. SRAA is still ahead in expenses, YTD, however this is mainly due to project timing issues.

Director Terreri stated that Aaron Harris, COO, has been working diligently with our Security/Badging office with a brand-new processing and tracking system. COO Aaron states that there are over 2,500 badge holders at the airport. It was a challenge to process and track all the items needed for this process and a new system was implemented which includes electronic sign-up for training, appointments, etc. and in the first month, 583 tickets were served. The badging price rates were increased based on not having increases in many years, new and enhanced services, and costs at similar airports. Mr. Simpson asked questions on the increased service charge fees and has the authority looked across the board to see if any other service level areas should be reviewed. Director Terreri stated that the Airline Rates and Charges include most of these fees and are set structured fees. Chief Commercial Officer, Jason Mehl discussed other ways that costs are compared across the board and CFO Watkins stated that additionally, surveys are conducted during the budget process each year for both expenses and revenue opportunities.

Director Terreri previewed part of the Annual Report highlights. The most exciting thing we found out was that SYR broke the 3 million passenger milestone for the first time, ever, which speaks to what the Airport Authority has done in this market even with Southwest leaving SYR. These numbers do not include any semiconductor traffic coming in the future. Sun Country joined SYR this past year and we are looking forward to additional services with them. Director Terreri went through each airline's service, performance and future-known plans including international markets.

Director Terreri updated the group with employee recognition, and he announced that the Employee of the Year is Bret Cullen, C.M., ACE, Airport Operations Manager, after an all-employee vote at the last town hall meeting. Congratulations to Bret!

Executive Session

Chair Gagliano invited a motion to go into Executive Session to discuss matters pertaining to the financial and employment history of particular persons or corporations. A motion was made by Ms. Gagliano and seconded by Dr. DeSiato. The Executive Session began at 11:29 a.m. and ended at 12:15p.m. No action was taken.

New Business/Discussion:

Resolution creating the position of Director of Airport Maintenance (SRAA)

Director Terreri explained the need for the new role and reporting structure. Chair Gagliano asked if there were any further changes or questions. Having no further discussion or objections regarding this resolution, a motion was made by Ms. Gagliano and seconded by Mr. Lazar.

The resolution was adopted: 7 ayes, 0 nays, 0 abstain

Resolution of official intent for initial projects (Series 2025 Bonds)

General Counsel Clark explained this resolution and process of issuance along with Hancock Estabrook, Rob Poyer, all questions were answered. Having no further discussion regarding this resolution, a motion was made by Mr. Lazar and seconded by Mr. Ulatowski.

The resolution was adopted: 7 ayes, 0 nays, 0 abstain

Committee Reports

HR Director Marshall noted that there are slides in the Teams folder with updates on Human Resource Committee activities. There were no further comments.

Adjournment

Having no other topics for discussion, a motion was made by Chair Gagliano and seconded by Ms. Lazar, to adjourn the meeting. The meeting was adjourned at 12:26 p.m.