

Request for Proposal #2023-19

Concession Opportunities at the Syracuse Hancock International Airport



Designated Contact

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Development

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Important Notice

A restricted period under the **Procurement Lobbying Law** is currently in effect for this procurement, and will remain in effect until the Authority executes the contract. Respondents are prohibited from contact related to this procurement with any Syracuse Regional Airport Authority member, officer, staff or employee other than the designated contacts (refer to RFQ Sections 1.15 and 1.16, Appendix A-3 Procurement Lobbying Form, and <https://online.orgs.ny.gov/legal/lobbyinglawfaq/default.asp>)



Questions:



- **Please hold all questions till the end of the presentation**
- **Verbal responses provided by any of the Authority representatives during the meeting today are not formal and are not binding on the Authority.**
- **All questions will be answered in writing on or before via Addenda by November 1, 2023**

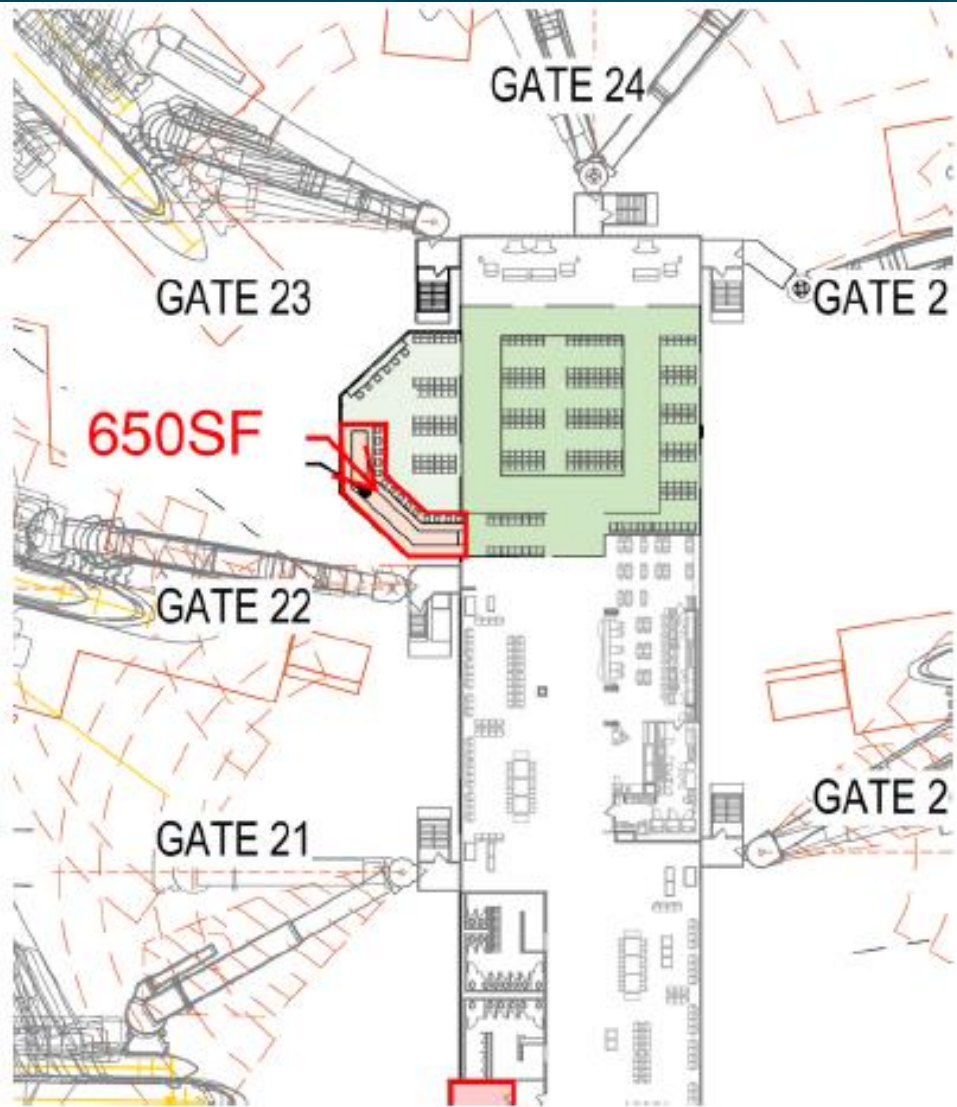
For all updates on this RFP, please go to:

- www.flysyracuse.com
- Click the SRAA tab
- Click Bids/RFP/RFQ
- Scroll down to find the 2023-23 Concession Opportunities tab

Any changes, Q&A's, Addendums, etc. will be located here

Key Dates in the RFP Schedule

Event	Date
Issuance of Request for Proposal	Monday, September 18, 2023
Pre-Proposal Conference	Wednesday, October 4th, 2023
Proposal questions\clarifications due to bids@syracuseairport.org	Wednesday, October 18, 2023
Final Response to Proposer's Questions	Wednesday, November 1, 2023
Proposal Submission Deadline via e-mail to bids@syrairport.org	Tuesday, November 21, 2023, by 10:00AM
Proposal Evaluation Period and Proposer Interviews(If applicable)	Tuesday, November 21 st through Friday, December 1 st , 2023
Award of Contract by the Authority	No earlier than Friday, December 1, 2023



Grant to Expand the North Concourse

- 650 Sq. Ft. New Concession Location
- Adding 2 new gates to the North Concourse
- Coffee Concept
- Must be complete by January 31, 2025

Exhibit D
New Concession Location #1

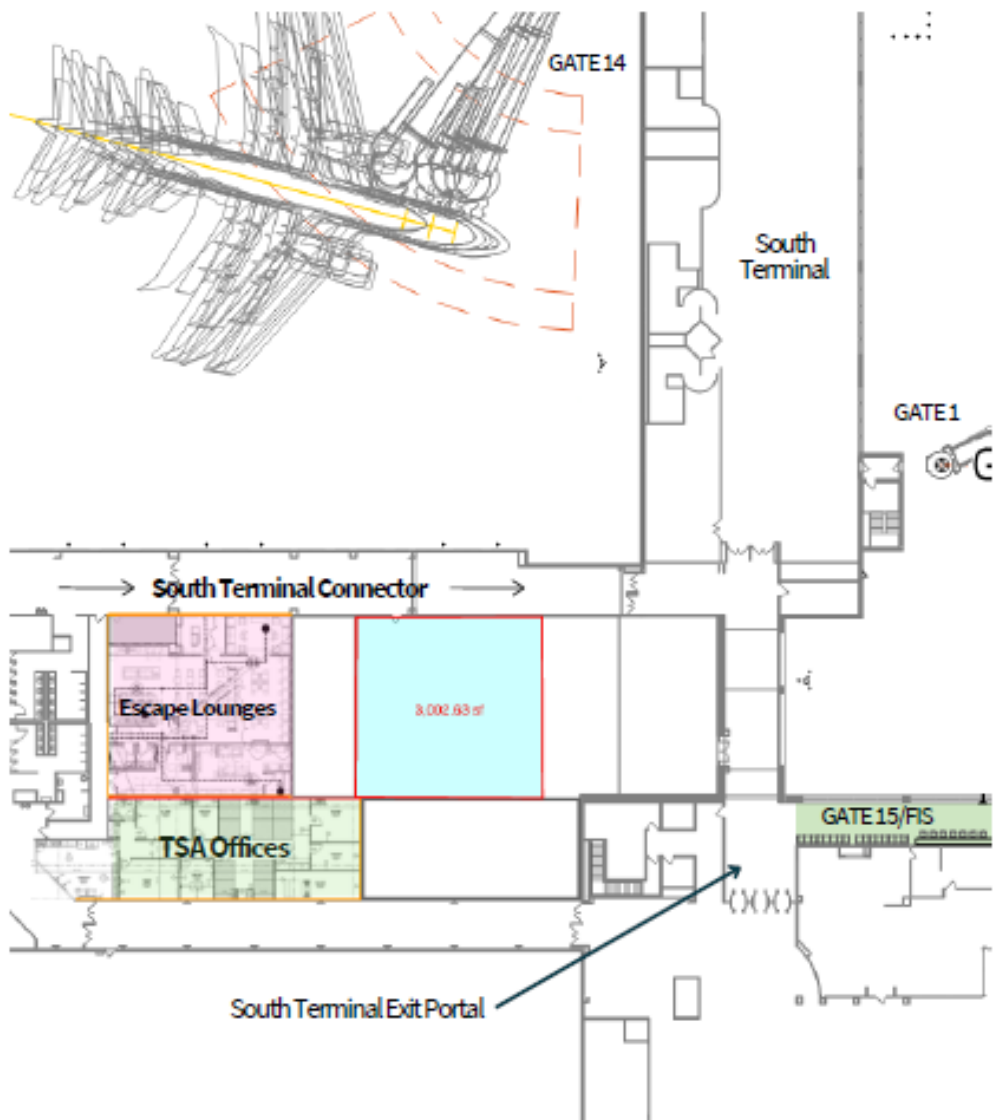
Syracuse Hancock International Airport

1000 Col. Eileen Collins Blvd., Syracuse, NY

North Concourse BFP 2/23/19



Not to Scale.



Grant for a new FIS (Custom & Border Patrol Facility).

- Up to 3,000 Square Feet Available
- Up to 2 potential Quick Serve Locations
- Must be complete by January 31, 2025

Exhibit E
New Concession Location #2

Syracuse Hancock International Airport

1000 Col. Eileen Collins Blvd., Syracuse, NY

South Terminal Connector

RFP 2023-19



Not to Scale.



Design and Construction General Review

SRAA Approved Architectural and Final Construction Plan

- Permit through the City Of Syracuse
- Mechanical, Electrical and Plumbing must Coordinate with our SRAA's Director of Facilities
- Badging – Appointments Online
- Insurance information covered in RFP

Airport Concession Disadvantaged Enterprise Goal (ACDBE Goal)

6%



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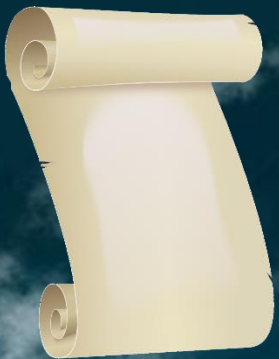
The following two ACDBE forms must be submitted with your bid:

- Utilization Report
- Letter of Intent



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The ACDBE Report (last form in the bid) is due January 1st Annually



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Contract Performance Expectations

Requesting Waiver: Good Faith Effort

- Crucial to Fully Document Good Faith Efforts in obtaining ACDBE firms
- Emails, Phone Conversations, RFQs, Outreach Events

Questions?

