



**Minutes of the Regular Meeting of the  
Syracuse Regional Airport Authority**

**Friday, June 23, 2023**

Pursuant to the notice duly given and posted, the regular board meeting of the Syracuse Regional Airport Authority was called to order on Friday, June 23, 2023, at 11:02 a.m. in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by SRAA Board Chair Ms. Jo Anne Gagliano.

**Members Present:**

Ms. Jo Anne Gagliano – Chair  
Dr. Shiu-Kai Chin  
Dr. Donna DeSiato  
Mr. Nick Paro  
Mr. Robert Simpson  
Mr. Tom Fernandez  
Mr. Michael Frame  
Mr. Michael Lazar  
Mr. Nathaniel Stevens

**Members Absent:**

Ms. Latoya Allen  
Mr. Kenneth Kinsey

**Also Present:**

Mr. H. Jason Terreri  
Ms. Robin Watkins  
Ms. Joanne Clancy  
Mr. Jason Mehl  
Chief Werbeck  
Chief Chrissley

Chair Gagliano started the SRAA Board meeting at 11:02 a.m.

**Roll Call**

As noted above all members were present in person or via phone other than Mr. Kinsey and Ms. Allen.

**Consent Agenda:**

As noted on the agenda, the Standard Workday/Position resolution from the March 10, 2023, meeting had been inadvertently omitted from the March board packet so was included in this June packet to correct the oversight and allow the board to rescind, amend or take other action or no action as appropriate.

Having no objections or comments regarding this resolution, Chair Gagliano invited a motion. A motion was made by Dr. Lazar, seconded by Mr. Frame, and the consent agenda was unanimously approved.

**The resolution was adopted: 9 ayes, 0 nays, 0 abstain**

### **Airport Scorecard**

Director Terreri shared information on the finance slides as of May. Financially operating expenses are above budget due to unexpected maintenance costs, but revenues continue to outpace our budget. Landed weights are down due to the number of flights, but on enplanements, we are up 4% due to plane size and capacity. 2023 is outpacing the airports best years. The surface lots have contributed to the parking income due to increased demand. CFC is down from expected budget, but the new \$7.50 rate begins in June which will help fund the CONRAC. Executive Director Terreri recognized the Commercial and Business Development Team for all of their amazing additions to the airport such as Palladino Farms, the Escape Lounge. They have really assisted in putting a sense of place here at the airport. The community has also recognized this team as well, Visit Syracuse has announced their first of its kind award “Destination Difference Maker” award. They were chosen because they have taken a proactive approach to promoting leisure travel to Syracuse and the Central New York region. This includes hosting airlines like Southwest, showcasing everything the region has to offer including sports tourism, outdoor activity and unique culinary experiences. They continue to focus on affordable low-cost leisure travel opportunities which have resulted in increased opportunities to visit our area. The airport is also focused on promoting local businesses and events like as The Mountain Goat race and local businesses such as Cupcakes R Me. The team is registered to accept this award on behalf of the airport at Visit Syracuse’s Annual Meeting.

### **New Business/Discussion**

Project updates – Pre-security concessions have been delayed; however, new bids are on schedule. A \$2.5M grant application is being processed to assist with this project. Union negotiations with Local 400 are on-going. That contract is still in effect and will not expire until 2025. 1773a has a tentative agreement that will be voted on Thursday.

### **Executive Session**

Chair Gagliano invited a motion to go into Executive Session to discuss matters pertaining to the personal, financial or employment history of a particular person or corporation and to discuss collective negotiations.

Mr. Lazar made a motion and Mr. Frame seconded the motion. The Executive Session began at 11:12 a.m. and ended at 12:35 p.m. No action was taken.

### **Resolution adopting the 2023/2024 SRAA Operations Budget**

Having no further discussion regarding this resolution, a motion was made by Mr. Stevens and seconded by Mr. Frame.

**The resolution was adopted: 8 ayes, 0 nays, 0 abstain**

### **Resolution adopting the 2023/2024 SRAA Operations Capital Budget**

Having no further discussion regarding this resolution, a motion was made by Mr. Frame and seconded

by Mr. Simpson.

**The resolution was adopted: 8 ayes, 0 nays, 0 abstain**

**Resolution approving Executive Director's Annual Employee Evaluation for 2022**

Having no further discussion regarding this resolution, a motion was made by Dr. DeSiato and seconded by Mr. Simpson.

**The resolution was adopted: 8 ayes, 0 nays, 0 abstain**

**Legislative updates**

Director Terreri stated that the subsidiary language was approved, the Authority will now have the ability to do Design Build, once this is signed. The Civil service changes passes the Senate, afterwards, Assemblyman Magnarelli introduced a second bill specifically for Syracuse, but this did not pass this session. The SRAA Police Chief role was approved for civil service as non-competitive. 41% of the SRAA staff is currently provisional awaiting civil service testing and processing. This hinders the ability to recruit staff. Executive Director Terreri stated that the SRAA would work through this process with our internal General Counsel, R. John Clark and elected officials. This legislative and lobbying process should be completed early in the session, prior to March 2024.

A special meeting of the board was agreed to be held on July 10<sup>th</sup> for a resolution for a vote for the 15% Design for the Landside Concept and potentially for a vote on the resolution approving the Memorandum of agreement between the SRAA and Council 66 and its affiliate local Union 1773a of the American Federation of State, County and Municipal employees AFL-CIO.

**Adjournment**

A motion was made by Mr. Frame and seconded by Dr. Chin to adjourn the meeting. The meeting was adjourned at 12:34 p.m.