

## SECTION 01 – ADVERTISEMENT AND NOTICE TO CONTRACTORS

### IFB 2022-11 NOTICE TO BIDDERS FOR SURFACE PARKING LOT EXPANSIONS PROJECT AT SYRACUSE HANCOCK INTERNATIONAL AIRPORT, SYRACUSE, NEW YORK

**Electronically Submitted Proposals** for the construction of Surface Parking Lot Expansions Contract(s) will be received by the offices of the Executive Director; of the Syracuse Regional Airport Authority **until 3:00 pm, local time, on Tuesday, September 6<sup>th</sup>, 2022, through [www.bidexpress.com](http://www.bidexpress.com).**

Sealed proposals may be received with verified signature, date & time stamp to the office of the Executive Director of the Syracuse Hancock International Airport, located at 1000 Col. Eileen Collins Boulevard, Syracuse, New York 13212 until the closing date and time stated above.

This project consists of Surface Parking Lot Expansions at Syracuse Hancock International Airport.

This Bid Package includes the installation of new surface parking lots, including site grading, new security fencing, stormwater facilities, utilities (electric, communication, and data), site lighting, modifications or upgrades to the existing infrastructure as required to service the new access control equipment and other necessary site amenities within the surface parking lots, and site restoration. The Bid Package encompasses work to be provided under a single base bid General Construction contract for Parking Lot #1 with separate add alternate bids for Parking Lot #2 and #3.

The Bid and Contract Documents (consisting of the Project Specifications, Proposal, Agreements and Contract Drawings) may be obtained from the Bid Express Service site and the Syracuse Regional Airport Authority Website. Notice to Bidders will be placed on the Syracuse Regional Airport Authority Web page and in the Syracuse Post Standard.

Syracuse Regional Airport Authority Web Site  
[www.syrtraa.com/bids-rfp-rfq](http://www.syrtraa.com/bids-rfp-rfq)

Syracuse Post Standard

Each bid must be accompanied by a certified check or bid bond, in the amount of five percent (5%) of the total maximum bid price (combination of base bid or alternate bid plus add-on items) for the contract in the form and subject to the conditions provided in the Information for Bidders.

A pre-bid conference has been scheduled in order to review the specific requirements of this contract. All prospective bidders are encouraged to attend. Attendance at the pre-bid conference will be considered by the Authority when reviewing the qualifications of the contractor to perform the work in accordance with the terms and conditions of the contract. The pre-bid conference is scheduled for **Tuesday, August 30<sup>th</sup>, 2022 at 11:00 am at the Syracuse International Airport, John Walsh Conference Room #CT1114 and virtually via Teams meeting. You must notify Brian Dorman at [dormanb@syrairport.org](mailto:dormanb@syrairport.org) to be added to the list of attendees.**

Any questions regarding bidding of this project shall be submitted through the Bid Express Services Platform. **All RFI's must be submitted no later than Wednesday, August 31<sup>st</sup>, 2022 by 3:00 pm and responses will be posted by Friday, September 2<sup>nd</sup>, 2022 to Bid Express and the Syracuse Regional Airport Authority website.** Any necessary addendum to this project will be posted to Bid Express and the Syracuse Regional Airport Authority website as well as this advertisement. Bidders should check the website frequently for any updates.

**Syracuse Hancock International Airport  
Surface Parking Lot Expansions Project**

## SECTION 01 – ADVERTISEMENT AND NOTICE TO CONTRACTORS

The Authority reserves the right to waive any informality in the bids and to reject any and all bids.

### Bid Express ® Services Introduction

**Syracuse Regional Airport Authority** is pleased to announce that Publicly bid projects accepting electronic submissions will be transitioned to the Bid Express® service at [www.bidexpress.com](http://www.bidexpress.com) as of January 15th 2022. The Bid and Contract Documents (consisting of the Project Specifications, Proposal, Agreements) and Contract Drawings may be obtained only from the Bid Express Service site. Notice to Bidders will be placed on the Syracuse Regional Airport Authority Web page and the NYS Contracting Reporter Web site.

Electronic bid submission allows for:

- Digitally signed bids
- Eliminates costs for hand and hired delivery of bid packages
- Provides error checking and alerts to omissions before submission
- Easily accommodates last-minute changes and price cuts
- Automates email notifications to alert vendors of solicitation postings and solicitation changes

As a vendor, you must register and review each solicitation you intend to bid electronically before bidding. You may also refer to Infotech’s Knowledge Center for the Bid Express service.

**Note:** Navigation of the Bid Express service is FREE unless you select a solicitation for bidding and complete your purchase.

To submit Bid Bonds electronically, please ensure your company and your bonding agent's company register with one of the following Bid Bond agencies affiliated with the Bid Express service:

#### **Bonding Partners**

Contact Information for bid bonding partners

Surety 2000

Tel: (800) 660-3263

Email: [help@surety2000.com](mailto:help@surety2000.com)

Surety Wave

Tel: (800) 989-6417

Email: [support@suretywave.com](mailto:support@suretywave.com)

If you need additional assistance, please call the Technical Support - Bidding team at 888-352-2439, available Monday - Friday from 7:00 am – 8:00 pm (EST).

You can also email the team at [support@bidexpress.com](mailto:support@bidexpress.com) or refer to the Vendor Resource page located here.

**END OF SECTION 01- ADVERTISEMENT AND NOTICE TO CONTRACTORS**