

## RFQ#2021-01 General Airport Consulting

### Questions and Answers

3/18/2021

#	Question	Answer
1	In the RFP It is requested to include letters A-F in the cover letter (including financial statements, etc). Can we reference these items in the cover letter but include in the attachments section?	Yes, you can reference A-F in the cover letter but include them as an attachment.
2	RFP Section 2.1 Qualification Requirements, Item F (page 8 of the RFP) Information which serves to demonstrate the financial stability of the Consultant – Are the requirements for Item F, such as financial statements, included in the 30-page limit or can they be submitted as an attachment?	See #1 above.
3	Can one 11x17 page be included for an organizational chart?	Yes
4	Do the cover letters and any section dividers count towards the 30-page limitation?	The Cover Letter will be included in the 30-page count. The section dividers will not be counted.
5	Are we allowed to provide interactive links to white papers or our website in the proposal?	We are not allowing interactive links for this RFQ.
6	Instead of SF 255 can an SF 330 be submitted instead?	Yes, please submit SF 330 instead of 255.
7	Does the Collusion Form (a-1) need to be submitted at this time since there will be no fee submission?	Yes A-1 should be submitted.
8	Referencing Exhibit A, page 48: At time of response submission, are Primes required to name potential subconsultants that would be able to cover some of the scope addressed in the RFQ or will subconsultants only be required to be named at the work order level?	Subconsultants should be named at the Work Order Level.
9	What is the anticipated duration of the contract?	This is a three (3) year contract with two (2) additional one (1) year renewals.
10	What is the anticipated value of the contract to be awarded?	There is no dollar amount attached to this Request for Qualifications. The GAC's that are chosen will be qualified to

		participate in mini bids for most SRAA projects for the next 3-5 years.
11	Could you share the types of project that will be issued as work orders under this contract?	<p>See our ACIP plan on the Pre-Submittal PowerPoint at <a href="https://syrsraa.com/wp-content/uploads/2021/03/GAC-RFQ2021-01-Powerpoint-Presentation.pdf">https://syrsraa.com/wp-content/uploads/2021/03/GAC-RFQ2021-01-Powerpoint-Presentation.pdf</a>. These are Federally Funded projects we are aware of in the next 3 years.</p> <p>Additional projects include the following:</p> <ul style="list-style-type: none"> <li>• Maintenance &amp; Custodial Area Refresh/Rehabilitation (Area Deficiencies &amp; Scoping process underway)</li> <li>• The PFC Funded Projects Shown on the ACIP are not technically Federal Dollars and would fall under SRAA funded Project.</li> <li>• We submitted a grant request for the EOC backup Generator last year, have not heard anything from the NYSDOT</li> </ul>
12	If possible, to share, what are the known sources and amount of available funding for work orders under this contract?	The sources are FAA, Authority (NY State), and NYSDOT. The amounts are TBD based on the forthcoming PMP which could change the course of how we proceed with the AIP approved projects and the FAA approval of discretionary funding. FAA AIP Funds average 4.5 million per year.
13	Only a couple of firms who attended the pre-submittal conference has in-house capabilities to offer all consulting services 1-9 listed on page 4 and 5 of the RFQ. Please clarify whether (1) a prime team responding to the RFQ can include <u>more than one firm</u> which jointly offers all services required or (2) a prime team responding to the RFQ must be <u>only one firm</u> that offers all services required as in-house service offerings?	The intent is to award the contracts to a full-service Architectural/Engineering Consulting Firm who can provide the services listed.
14	Can the prime consultant include sub consultants/subcontractors to cover some of the scope of services listed in the RFQ?	The intent of this RFQ is to qualify the Prime Consultants Only.
15	Do the DBE forms referenced on page 15 of the RFP need to be submitted at this time?	No, these forms are project specific and will be submitted at the Work Order Level.

16	Do we need to show a record of communication to DBE, MWBE and SDVOB firms that will be a part of our team for this submittal? Such as a utilization plan, etc. or would these only be for a specified work order/project? If so, can the SRAA provide these forms as part of an addendum?	This will happen at the Work Order level and is not required for this RFQ.
17	Please confirm the DBE and MWBE and SDVOB goals (percentages) for projects? Are the DBE goals specific to only FAA AIP projects (i.e. no MWBE or SDVOB would apply)? Are the MWBE and SDVOB goals specific to only State funded projects?	DBE: 4.83% MBE: 14% WBE: 16% SDVOB: 6%
18	As the SRAA is asking for an explanation of DBE goal adherence, is the expectation that we list proposed DBE firms that we have relationships with a summary of each?	We do not wish to see a list of potential DBE firms. Please explain how you will meet/exceed the goals requested or show "Good Faith Efforts" should a waiver be requested.
19	The Primes are anticipated to have a robust MWBE/SDVOB Program to satisfy the state and federal requirements. Does the Airport wish to see a list of anticipated subconsultants that the prime will use or a plan on how the prime will procure these services per task order?	We do not wish to see a list of potential MWBE/SDVOB firms. Please explain how you will meet/exceed the goals requested or show "Good Faith Efforts" should a waiver be requested.
20	If it is the case that only one firm can respond to the RFQ, is there an opportunity during the work order projects for the prime firm to add other consultants who are not MWBE, SDVOBE, DBE to their team as needed to provide some of the services listed on page 4 and 5 of RFQ?	Yes
21	Since no specific project is identified in the RFQ, how would the prime consultant prove that they would be able to meet the DBE goals (for Federal funded projects) and MWBE or SDVOB goals (for State/Authority funded projects)? Can the prime consultant include DBE, MWBE and SDVOB as subs to submit the qualifications together?	The SRAA is not looking for a list of DBE/MWBE/SDVOB firms. We are looking for how your company will meet or exceed the goals and if a waiver is requested, how you will prove good faith efforts.