



Request for Qualifications

For Professional Airport Planning Services

Airport Master Plan Update

Syracuse Hancock International Airport

RFQ Reference #: 2020-02

RFQ Issue Date: January 29, 2020

Submission Deadline: March 3, 2020 by 4:00 PM

**RFQ Addendum 3: Certification of Non-Exclusivity,
etc.**

Addendum Issue Date: February 27, 2020

Syracuse Regional Airport Authority
Request for Qualifications
Professional Airport Planning Services
Master Plan Update

RFQ Addendum 3: Certification of Non-Exclusivity

This document constitutes Addendum 3 to the Syracuse Regional Airport Authority's Request for Qualifications for professional airport planning services for its Master Plan update (SYR MPU RFQ).

Attached to this this document is a sample letter to submit in order to satisfy the requirement that firms certify they are not in any exclusive arrangements with any of their project team members.

Also attached is an updated list of SYR MPU RFQ interested parties.

Thank you.

**SAMPLE LETTER TO CERTIFY NON-EXCLUSIVITY OF PROJECT TEAM
SUBMITTED ON FIRM'S LETTERHEAD**

February 27, 2020

Mr. Brian Dorman
Director, Planning and Development
Request for Qualifications #2020-02:
Airport Master Plan Update (SYR)
Syracuse Hancock International Airport
1000 Col. Eileen Collins Blvd.
Syracuse, NY 13212

RE: Certification of Non-Exclusivity for Project Team

Dear Mr. Dorman:

This letter is to serve as certification that there is no exclusive agreement for any of the firms serving as project team members for our application.

Below is a list of the firms we, as lead applicant, are working with and the representatives from each firm who vouches for this non-exclusive arrangement:

- Firm #1 Name; Contact #1 Name and Title, Phone/Email
- Firm #2 Name; Contact #2 Name and Title, Phone/Email
- Firm #3 Name; Contact #3 Name and Title, Phone/Email
- Firm #4 Name; Contact #4 Name and Title, Phone/Email
- Etc. as needed

Thank you for accepting this letter as the required certification that none of the above named project team members are working in an exclusive arrangement with us.

Sincerely,

Name
Title

SYR MPU RFQ Holder List
RFQ #: 2020-02

Email	First	Last	Organization
Elliott.Lindgren@aecom.com	Elliott	Lindgren	AECOM
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End of MPU RFQ Addendum 3