

**Snow Removal Services RFP #2019-01
Insurance Requirements**

1. The insurance required shall be written for not less than the following:
 - a. **Worker's Compensation**: obtain form from NYS Workers Comp website:
 1. C-105.2 or U-26.3
 2. S1-12 or GSI 105.2
 3. CE -200
 4. Statutory Employers Liability insurance limits of \$100,000 each accident, \$100,000 each employee and \$500,000 policy limit as required for New York State. The limit shall be \$500,000 in other States
 5. Workers Compensation coverage will be written to include all employees, including all executive officers.
 - b. **NYS Disability**: obtain from website 1.
 1. DB-120.1
 2. DB-155
 3. CE-200
 - c. **General Liability Insurance** —
 1. General Aggregate \$ 2,000,000
 2. Products/Completed Operations Aggregate \$ 2,000,000
 3. Each Occurrence \$1,000,000
 4. Personal/Advertising Injury (per person/organization) 1,000,000
 5. Fire Damage Legal Liability \$100,000
 6. Medical Payments \$10,000
 7. Aggregate shall be on a Per Project Basis and Per Location duly noted on the certificate of insurance.

In addition;

- A) GL coverage shall be written on ISO Occurrence form CG 00 01 (10/01) or a substitute form providing equivalent coverage and shall cover liability arising from premise and operations, independent contractors, products-completed operations and personal and advertising injury and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).
- B) Syracuse Regional Airport and the City of Syracuse shall be included as additional insureds on the CGL, using ISO Additional Insured Endorsement CG 20 10 (11/85) (on going and product completed operations) or both CG 20 10 (10/01) (ongoing operations) and CG 20 37 (10/01) (product completed operations) or an equivalent coverage to the additional insured. It shall apply as primary insurance on a non-contributing basis before any other insurance or self-insurance, including any deductible, maintained by or provided to, the additional insured.
- C) Waiver of Subrogation
- D) Cancellation Notice of 30 Days

E) There shall be no endorsement of modification of the Contractors CGL policy arising from pollution, explosion, collapse, underground property damage of work performed by subcontractors.

F) Contractor shall waive all rights of subrogation against Syracuse Regional Airport and the City of Syracuse.

d. Automobile Liability:

1. Bodily Injury \$1,000,000 combined single limit
2. Name Syracuse Regional Airport and City of Syracuse as additional insured on a primary and noncontributory basis.
3. Waiver of Subrogation
4. Cancellation Notice of 30 Days

Business Automobile must include coverage for liability arising out of the use of all owned, leased, hired and non-owned automobiles.

e. Excess Liability Umbrella Form (if aggregate is less than 2 million)

1. General Aggregate \$2,000,000
2. Each Occurrence \$2,000,000
3. Name Fayetteville Manlius School District as additional insured
4. Umbrella coverage must be on a “follow form” basis for the CGL and Automobile policies.

Coverage is to be written on an occurrence basis through an insurance company, or companies, lawfully authorized to do business in the State of New York with an AM Best rating of no less than A-.

Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after a thirty (30) day prior written notice to the Syracuse Regional Airport and the City of Syracuse.

The vendor entering into a contract for service shall furnish the Syracuse Regional Airport with certificates of insurance and with endorsements effecting coverage required by these insurance requirements. The certificates and endorsements are to be signed by any persons authorized by that insurer to bind coverage on its behalf all endorsements are to be received and approved by the Syracuse Regional Airport before work commences. The Syracuse Regional Airport reserves the right to require complete, certified copies of all required insurance policies at any time.

The vendor entering into a contract for service shall include all subcontractors as insured under its policies or shall furnish separate certificates of insurance and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated in this Section.