



Finance Committee Meeting Minutes

May 12, 2017

These minutes outline the activities of the Syracuse Regional Airport Authority (SRAA) Finance Committee from the meeting held on May 12, 2017 in the Syracuse Regional Airport Authority Board Room located at Syracuse Hancock International Airport.

The meeting was called to order at 10:02 a.m. by Dr. Chin.

I. Roll Call

In attendance: Dr. Shiu-Kai Chin, Mr. John Johnson, Ms. Beth Rougeux, Mr. William Fisher, Mr. Michael Lazar, Ms. Christina Callahan, Mr. Trent Amond, Ms. Jennifer Sweetland, Ms. Maureen Fogarty, Ms. Linda Ryan, Mr. Brian Dorman and Mr. John Clark.

Approval of Minutes from the Previous Meeting

Dr. Chin opened the meeting with a review of the April 7, 2017 Finance Committee meeting minutes.

A motion was made by Mr. Lazar and seconded by Mr. Fisher to accept the April 7, 2017 meeting minutes. The minutes were unanimously approved.

II. New Business

Mr. Amond reviewed the second draft of the 2017/18 Operating Budget with the Committee.

Mr. Fisher asked Mr. Amond if he had sent the Committee the cost per enplaned passenger since the April meeting. Mr. Amond told him that the Rates & Charges are included in the meeting packet. He stated that the Rates & Charges are the rates that the airlines pay. Mr. Amond stated the cost per enplanement is dependent highly on airline traffic. He stated that he believes the Rate & Charges would be more important to consider when looking at costs.

Mr. Amond reviewed the first draft of the 2017/18 Capital Budget with the Committee.

Mr. Amond reviewed the Airlines Rates & Charges with the Committee. Mr. Fisher asked if there was a benchmark that compared rates at other similarly sized airports to Syracuse. Mr. Amond stated that because it varies widely from airport to airport, dependent on the specific agreement the airlines have with other airports, we are not currently able to accurately make the comparisons. Mr. Fisher stated that he thinks it would be helpful going forward to start making those comparisons.

Mr. Lazar asked Ms. Callahan if when meeting with new airlines, how they approach questions regarding the Rates & Charges. Ms. Callahan stated that the conversation regarding costs aren't discussed until after an airline decides to come to Syracuse. She stated that airlines are more concerned about the market, local economy, jobs, growth, population, etc.

Mr. Amond reviewed the Debt Service by Note and Project with the Committee.

Mr. Amond reviewed the passenger data, parking, concessions and operations informational charts with the Committee.

Mr. Amond reviewed the 2016/17 Capital Projects update.

Ms. Callahan updated the Committee on the Terminal Improvement project. She stated that Mr. Lazar is representing the Terminal Improvement Ad Hoc Committee and he thought it would be appropriate to report any updates or major issues to the Finance Committee. Mr. Lazar informed the Committee that he feels comfortable with all of the information he is receiving from management and C&S Companies. He stated that he believes the time table will be met. Ms. Callahan stated that Mr. Dorman has some updates on the project for the Committee. Mr. Dorman informed the Committee that costs associated with replacing the saw tooth roof are at approximately 10% of the total cost of the project. He stated that the plan is to make renovations to the roof, but not replace it. Mr. Dorman stated that there was an analysis performed on the roof and with proper renovations, it will last at least an additional 25 years. Ms. Callahan stated that the concern was that if the roof wasn't replaced and updated, the overall look of the terminal would be affected, but in discussions with the architects they believe that although a challenge, they will be able to create an updated look with covers and lighting. Ms. Callahan stated that Gensler will show the updated renderings at the Board Meeting.

Mr. Amond updated the Committee on ground transportation operations at the airport. He informed the Committee that the agreement with Syracuse Regional Airport Taxi (SRAT) is due to expire in June 2017. He stated that in light of ride sharing legislation being recently approved, SRAT is questioning whether to continue operating at the airport under the current agreement. Mr. Amond stated that the airport believes it would be in their best interest to propose a short term agreement with SRAT, with some revisions to the existing agreement. He stated that until the airport realizes the effect ride sharing companies like Uber and Lyft have on the overall ground transportation operation, the airport shouldn't sign a long term ground transportation agreement. Ms. Callahan also informed the Committee that management has been doing research regarding how to track and ensure fee collection from the Transportation Network Companies (TNC's) like Uber and Lyft using software to geo-fence the airport. The Committee agrees with management that at this time, agreeing to a short term agreement with SRAT would be in the best interest of the airport.

Adjournment

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Dr. Shiu-Kai Chin